

## **285 Harvard Privacy Policy**

由 brian\_406 提交于 周一, 08/12/2019 - 00:44

### **Privacy Policy**

This privacy notice discloses the privacy practices for [www.285harvard.org](http://www.285harvard.org). This privacy notice applies solely to information collected by this website. It will notify you of the following:

1. What personally identifiable information is collected from you through the website, how it is used and with whom it may be shared.
2. The security procedures in place to protect the misuse of your information.
3. How you can correct any inaccuracies in the information.
4. Your Responsibilities

#### **Information Collection, Use, and Sharing**

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you.

We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary.

Your contact information may be shared with other unit owners or third parties to perform necessary operations of the trust such as elections or to facilitate repairs or in emergencies.

#### **Security**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

#### **Your Responsibilities**

If you are a unit owner you will be granted access to confidential financial information, this is not to be shared with 3rd parties.

You may also have access to contact information to other unit owners this is also private and may not be shared with third parties.

If you feel that we are not abiding by this privacy policy, you should contact us immediately at [info@285harvard.org](mailto:info@285harvard.org).